


RANDALL DAVEY **Audubon**
CENTER & SANCTUARY

Audubon Summer Adventure Camps

2017 SURVIVAL GUIDE



The staff at Randall Davey Audubon Center & Sanctuary would like to thank you for your participation in our 2017 Summer Adventure Camps. The following information is being provided to answer many of the questions you may have in preparing your child for camp. Please take a look and if you have any additional questions about camp, please feel free to contact:

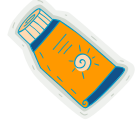
Samantha Funk, Summer Camp Director
(505) 983-4609 ext. 21
sfunk@audubon.org

Dressing for Camp:

*Hats, sturdy comfortable shoes (**no open-toed shoes, please**), sunscreen, jacket or rain-coat are required. Kids will be exploring, playing, and having fun outside so clothes and shoes that can get dirty are appropriate. If the conditions are right, we may take a water hike. Bring water walking shoes on Monday, and keep them in your cubby throughout the week.



***We get messy**, so you may consider sending a change of clothes, just in case. This is especially true for our youngest campers.



***PLEASE label everything**— the amount of clothing left over after summer camp is tremendous. We will do our very best to return lost and found items to you, but please assist us by placing your child's name clearly on lunchboxes, water bottles, clothing, and other items.

Toys:

*Unfortunately, toys from home can be distracting or can get lost. **Please** leave favorite objects at home or in the car. **Anything with an on/off switch will not be permitted at camp, with some limited exceptions for specific camp activities.**

*Campers will not be allowed in our Nature Store without parents, please leave money at home or with parents.

Snacks and Lunch:

***Children will need to bring their own non-perishable morning AND afternoon snack, lunch and drink.** Lunch will be a supervised, relaxing half-hour break between the morning and afternoon activities.

*Audubon always encourages sustainability. All of our campers – as well as Audubon staff – are encouraged to bring “no waste” lunches. For tips on packing a waste-free lunch, visit: www.wastefreelunches.org

*Any trash produced from lunch will be packed back into lunch boxes to take home.

*A “no-waste lunch” actually costs less in the long-term and includes the following:

- *reusable containers
- *washable forks and spoons
- *a cloth napkin
- *reusable drink container
- *reusable lunch box



Note: Randall Davey Audubon Center & Sanctuary offers recycling and composting on site. Thank you for your cooperation and we look forward to minimizing our ecological footprint.

Camper Drop Off and Pick Up:

- *Remember – **Please drive slowly on Upper Canyon Road at all times.** The posted speed limit is 25 miles per hour, **but it is best to go slower!** Please realize we have a small parking lot area, so it is important to keep that in mind when dropping off and picking up your child. We are open to the public during these times.
- *All camps are full-day sessions running from **9:00 AM to 3:00 PM.** Please ensure that your child arrives and is picked up **ON TIME.** Our staff is busy setting up before camp and cleaning up after camp, so we appreciate your prompt arrival.
- ***Morning Circle begins at 9:00 AM, PLEASE have your camper here by then.** Please drop off your camper no earlier than 8:15 AM.
- *After-care is provided for most camps from **3:00— 5:00 PM** for a cost of \$20 per day, or \$80 per week. Please sign up for these services with the camp director on the first day of each camp session.
- *Campers will be **automatically** enrolled in after-care at 3:30 PM if they are not picked up by that time.
- *Parents who have not picked up their child by 3:30 PM will be **charged the full after care rate of \$20.**
- ***Children need to be checked in and out by parents or guardians.** If there is someone else that you will allow to pick up your child, you will be required to **fill out a release authorization form** on the first day of the week. Your child will only be released to adults that you have indicated. If there is an emergency and you need to have another adult pick up your child, please call and let the camp director know.

Bead Program:

- *Audubon's Summer Adventure Camp at the Randall Davey Audubon Center hopes not only to encourage an understanding, appreciation, and love of nature, but also aims to help foster positive character traits in camp participants.
- *In order to encourage campers to learn and grow while they spend time at Audubon camp, we offer a bead reward program. Each week campers will have the opportunity to earn two types of beads for their camp name badge lanyard: The "Nature Knowledge" beads are earned when campers demonstrate knowledge of the lessons taught about nature and ecology during Q/A over lunch and are different each week of camp; the "Be Your Best Self" beads are earned any time throughout the week when a camper demonstrates qualities of good sportsmanship, patience, respectfulness, consideration, or participation and are the same each week of camp.
- *The week prior to your camper's scheduled camp week an email will be sent out detailing the week's schedule and the names of the specific nature knowledge beads campers may earn during camp for your reference.

Guidelines for Campers:

*There is an expectation for campers and staff to **treat one another and the natural world with respect and consideration.**

*Remember we are a **Sanctuary.** Please do not pick leaves off plants, or collect natural items (rocks, feathers, berries, etc.) to take home.

*In order to maintain an emotionally and physically safe environment for campers and staff, we **will not tolerate** hitting, fighting, bullying, inappropriate language, or straying from camp groups.

*Guidelines for behavior and safety will be reviewed with campers on the **first day** of each camp session.

*Audubon staff will guide campers by setting **positive, clear, consistent and fair** expectations. We will reinforce positive behaviors and attempt to redirect inappropriate behavior to more acceptable ones.

*If a child is having difficulty working within the group, the educator, parent, and child will **work together to solve the problem.**

Communication with Camp Staff—We want to know!

*Because we get to spend a week, or longer, with your child, we have a great opportunity to get to know them. You are our best resource for getting to know your child. **Please share any information you would like with us to make this the best experience for you and your camper.**

*If it is a **special day** for your child, let us know. We love to celebrate birthdays, etc.

*On the last day of each camp, we will ask campers, parents, and staff to evaluate their camp experience. **Your feedback is very important for us,** so that we can develop the best programs possible.

***If you have any questions or concerns regarding your child's camp experience please call:**

Samantha Funk, Summer Camp Director, 505-983-4609 ext. 21– sfunk@audubon.org

Randall Davey Audubon Center & Sanctuary
1800 Upper Canyon Road, Santa Fe, NM 87501



RANDALL DAVEY **Audubon**
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**Audubon's Summer Adventure Camp
Cancellation & Transfer Policy**

Cancellation Policy:

- ~ Cancellations made prior to **May 5th** receive full refunds, less a \$50 processing fee
- ~ Cancellations made after **May 13th**, but made at least **3 weeks prior** to your child's camp session receive a 50% refund
- ~ **No refunds** will be given for cancellations within 3 weeks of your child's camp
- ~ Choose camp sessions wisely.

*****Please** do not ask us to make any exceptions. We truly do understand circumstances change, but, please remember we are a non-profit and a business. We appreciate your understanding in this matter.

Transfer Policy:

Campers transferred from one camp to another camp (if **space is available**) will be charged a **\$25 administrative fee**.

SUMMER ADVENTURES CAMP 2017

CAMP ITEMS CHECKLIST

ON THE FIRST DAY OF CAMP:

- ___ Camper's Completed Health/Pick-up/Authorization Forms—**please mail this in before the first day of camp** if at all possible (available to download from camp registration page and also attached to reminder email prior to camp)
- ___ A sense of adventure!!

DAILY CHECKLIST:

- ___ Day pack—the items below should be able to fit into this pack
- ___ Sun hat
- ___ Sturdy, comfortable shoes appropriate for hiking and playing (*no open-toed shoes or sandals*)
- ___ Sunscreen
- ___ Jacket and/or raincoat
- ___ Clothes that can get dirty
- ___ Extra set of clothes...just in case!
- ___ Water bottle
- ___ No-waste lunch (please visit www.wastefreelunches.org for info on how to pack a no-waste lunch)
- ___ Morning Snack and Afternoon Snack
- ___ Appropriate snacks for children with specialized diets (kosher, macrobiotic, etc.)
- ___ Water shoes - (it is good to keep these in your bag, we like to have the option of a special water hike)
- ___ Medications, if necessary (**PLEASE TELL STAFF IF YOUR CHILD HAS MEDICATIONS**)

REMEMBER: We ask that you label all of your child's items with his/her name to prevent mix-ups at the end of the day.